

## Soaring Hawk Elementary School

### PTO Meeting Minutes

Date: November 17, 2021

Meeting called to order at 6:34 pm by Kimberly Kolbe



#### PTO Guidelines, Kimberly Kolbe (1 minutes)

- Meeting Norms
- Robert's Rules of Order

#### Welcome, President's Report, Kimberly Kolbe (10 minutes)

- Thank you's – Tami Morling, organizing snack cart and popcorn Fridays as well as Sarah, Erin Finnin for the conference dinners and spirit nights, Chrissy Howard for Donuts with Dads, Kristin Allen for Holiday Shop, Catherine McGinniss for Butter Braids.
- We have had several people jump on board as committee members and appreciate their willingness to help!
- Holiday Shop Volunteers – we need volunteers for the holiday shop to work. Room moms did send out reminders to their classrooms.
- There will not be a meeting in December!
- Voting Procedures

#### Vice President's Report, Erin Finnin (3 minutes)

- Movie Night in December – Family night on December 16<sup>th</sup> showing the movie Encanto. We will have a private theater and there will be a link on Facebook and a flyer that goes out to the parents.
- Code Ninja in December – this is a parent night out. It is \$30 per child, and we get 50% of the cost for the PTO.

#### Treasurer's Report, Chrissy Howard (8 minutes)

- Petty Cash Policy (Review & Vote) – 11 voted yes, none opposed
- Monthly Financials – shared revenue and expenses

#### Principal's Report (2 minutes)

- We have EPRs (Report cards) coming out at the end of the semester and we encourage parents to open those up and taking a look at them. Our teachers spend quite a bit of time on these.
- We are experiencing a covid spike in our building right now so extra cleaning is taking place in the building and we ask that all be careful over the holiday week and be safe.

#### Grant Overview & Discussion, Kimberly Kolbe (20 minutes)

- Audio System Grant (Review & Vote) – 12 votes for yes and none opposed
- Teacher thoughts – Mrs. Tait used this at a previous school. She loved this system and appreciated the quality of the system, the way her voice is projected without a struggle. She found that at the end of

the day she wasn't tired. Mrs. Vora thanked the PTO for all of their work and also shared her experience using this system at another school. She said that wearing masks right now cause more trouble in breathing and talking quite a bit. With this system, she is able to have her voice heard behind a mask which normally is very difficult. It is a very valuable tool.

- Comments/Questions – how long will it take to get this system up and running? Answer is we don't know yet but a lot of the equipment is already in place and we hope to have it all up and running. The system will be \$20,630.
- Motion to close the meeting at 7:04 pm