

Soaring Hawk Elementary School

PTO Meeting Minutes

Thursday, September 27, 2018

Number present: 19 Board members absent: 0



Welcome, President's Report, Aurora Milstein

Meeting called to order at 2:04pm

- Soaring Hawk Scramble Thanks and Update
 - Raised more than goal of \$16,000 gross.
 - Final accounting has not been done, but our net take-home will be over \$13,000. This exceeds our net profit from the Hawk Hustle last year.
 - Kids had a blast at both the run and the prize day; Older kids were out cheering for the younger kids during their run. It was a great community event.
- Kid's Night IN/ Parent's Night OUT - **Committee Chair needed**
 - Friday, October 26 from 6:00pm to 9:00pm – Kids age 3 and up and potty-trained can attend.
 - Suggestions for activities and things to do during the night are welcome, and a committee chair is needed.
 - Pricing is not set, but the current thought is \$20 per child, with discounts for sibling(s).
- Shade Structure - **Committee Chair needed**
 - It is a lengthy process, so we need to be continuing to pursue steps we need to take with the district, etc. This is not fundraising- it is talking with the district, finding out the appropriate vendor, etc.
 - Chair needed - this is a great job for someone to do from home- it is predominantly phone calls or emails.
- Shopping Extravaganza at the Outlets earned \$340
 - It was a learning experience. We still received money, but if we decide to do it again, we will step up marketing and publicity on the event, so we can receive more money and be eligible for the larger amounts of gross sales.
- Popcorn Friday
 - PTO is giving popcorn to one grade a month. The grade will be chosen from a hat the day before and announced. Each grade will get to participate once.
- Mill Levy/ Bond
 - PTO is encouraging our SHE community to vote Yes on 5A & 5B to pass the Douglas County Bond and Mill Levy. We are encouraging families to paint their cars and talk to friends and neighbors about the positives of the bills.
- Avid4 Adventure
 - PTO has paid \$5,000 to help bring Avid4Adventure back this year.
 - PTO will be doing a fundraiser the afternoons of Oct. 15-19 and October 22. For \$5 students will receive a wristband that gives them an hour of after school time (3:30-4:30) on the Avid events. Parents do not need to be present, but must pick up their child at 4:30. The number of students will be capped at the ratio of adults to kids.
- Grants
 - Kindergarten Team: Listening Centers/ Cushions - (\$287.85: \$60.99 for cushions, \$61.99 for boombox; Junction Box with Volume controls \$30.99, Stereo Jack \$4.95)
 - Voted Yes unanimously for full amount
 - 1st Grade/ Reading Recovery Team: Reading Conference Registration - 3x\$360.00 = \$1,080
 - Voted Yes unanimously for full amount
 - Special Education/ Danielle Kolojay: Wilson Reading System 4th Edition training - \$449
 - Voted Yes unanimously for full amount
 - Music Sound System Stacie Emory: Speakers - \$328
 - Voted Yes unanimously for full amount
 - K-6 ESL/ Jen Tracy: Snacks for Reading Together Group - \$100 (\$50 for each semester)
 - Voted Yes unanimously for full amount
 - Anna Dupree: One year school-wide subscription to "Book Creator" - \$999
 - Voted Yes unanimously for PTO to pay \$500 towards the program

Treasurer's Report, Mari Dodd

- Update on income and expenses
 - Transferring \$10,000 to the school for Chromebook
 - Transferring \$5,000 to the school for Avid4Adventure
 - Income - Flamingos: \$1,505; Rock Rental: \$60; Chick-Fil-A: \$125; Berry Blendz: \$226.98. (Income for Soaring Hawk Scramble has not been finalized or deposited)

Vice President's Report, Jillian Just

- Soaring Hawk Spirit Rock
 - Flyer coming home in Thursday Folders; Rentals are \$20. Sign up to rent the rock [here](#).
- Great Wolf Lodge

- Rent 10 rooms for a date and the school receives \$100; If you choose a weekday, resort fees are waived. More information coming soon.

Secretary's Report, Jamie Schmeets

- Please sign the roll sheet and include your email address .

Principal's Report, Stacey Roberson (10 minutes)

- Soaring Hawk Scramble- thanks and planned usage of funds
 - Mr Roberson had fun running and accrued 8 miles throughout the day
 - Chromebooks and Avid4Adventure
- Parent/ Teacher Conferences are Oct 2 and 4
- Avid4Adventure coming the week after Fall Break

SAC Report (1 minute)

- At previous meeting SAC predominantly spoke about voting yes on 5A & 5B. Parents are encouraged to join the meetings.
- Upcoming meeting on October 22 at 4:00pm

Committee Reports (10 minutes)

- Parent Teacher Conference Dinners- Suzanne Miller
 - Catered dinner October 2 and parent provided dinner is October 4. To sign up to bring food, click [here](#).
- BoxTops- Kristin Allen
 - Turn in: Oct 19-Oct 26
 - Classrooms who collect 500 BTs win a popsicle party; Classrooms who collect 1,000+ BTs win a rootbeer float party; Classroom who collects the most BTs wins a donut or ice cream sundae party, their choice. The teacher of the top class earns a \$25 gift card.
- ButterBraids- Catherine MacInnes
 - Sales will be October 25-November 8. Gluten Free cookie options from Yumbana are available!
- Holiday Shop- Jeni VanOrnum
 - Week after Thanksgiving Break: November 26-30
 - Needs volunteers! A sign up genius will be coming soon.
- Staff Snack Cart- Whitney Rinks and Jeni VanOrnum
 - Snack cart items will be donated by Jeni VanOrnum's real estate company. Thank you!
- Parents Night Out/ Kids Night In
- Popcorn Fridays- Tami Morling
- Room Parent Coordinator- Stephanie Williams
- Scholastic Book Fair- Report by Leslie Brown
 - Help needed conference dinner nights. Sign up [here](#).
- Spirit Nights- Tami Davidson (Report by Jamie Schmeets)
 - Next Spirit Night is October 18 with Papa John's. Papa John's give 20% back to SHE, and delivery orders count toward donations. The class with the most orders receives a pizza party from Papa John's!
- Spirit Rock at Soaring Hawk
- Weekend Backpack Program
- Welcome Committee- Holly Rodin (Report by Jamie Schmeets)
 - Welcome committee is training volunteers to give tours to families interested in SHE

Next Meeting is Monday, October 22 at 6pm.

Meeting proposed to adjourn at 3:21 by Aurora Milstein, and seconded by Janelle Nelson

Upcoming Events

Friday, September 28: Popcorn Friday
 October 1-5: Book Fair (varying hours - preview for volunteers on Friday, September 28)
 Tuesday, October 2: Conferences/ Catered Parent Teacher Conference Dinner
 Thursday, October 4: Conferences/ Parent Provided Conference Dinner
 October 8-12: Fall Break
 October 15-23: Avid4Adventure
 October 18: Papa John's Spirit Night
 October 19-26: BoxTops Collection
 Monday, October 22: SAC Meeting - 4:00pm
 October 25-Nov 8: ButterBraid Sales
 Friday, October 26: Kids Night IN/ Parents Night OUT - 6:00pm-9:00pm

SHE PTO 2018-2019 Budget

Sep 27, 2018		Approved Budget	YTD Actual
Beginning Balance:		\$22,183.89	\$22,183.89
INCOME			
School Supply Kits		\$1,000.00	\$1,380.00
Corporate Donations		\$500.00	\$10.00
Hawk Scramble		\$28,000.00	\$21,856.26
Butter Braids		\$5,000.00	\$0.00
Flamingo Flocking		\$1,000.00	\$1,505.00
Spirit Gear Sales		\$8,400.00	\$5,267.00
Holiday Shop		\$9,000.00	\$0.00
Spirit Nights		\$2,000.00	\$351.98
Spring Fundraiser Event (Light the Night, Field Day Kona Ice)**		\$10,000.00	\$0.00
Misc Programs (Box Tops, Campbell's Soup, etc)		\$1,500.00	\$0.00
King Sooper Cards		\$500.00	\$259.18
Avid 4 Adventure		\$2,500.00	\$0.00
Art Show		\$5,000.00	\$0.00
Spirit Rock		\$1800.00	\$40.00
DCEF		\$100.00	\$24.00
Total Income		\$76,300.00	\$30,693.42
Beginning of the Year Balance		\$22,183.89	\$22,183.89
TOTAL INCOME:		\$98,483.89	\$52,877.31
EXPENSES			
Principal Funds		\$2,000.00	\$0.00
Technology		\$20,000.00	\$10,000.00
Teacher Snack Cart		\$1,000.00	\$232.70
Staff Appreciation, Hospitality & Sunshine Committee		\$3,000.00	\$0.00
Welcome Committee		\$1,000.00	\$535.45
Box Tops		\$100.00	\$11.03
PTO Office Supplies, Printing & PR, Pay Pal Fees, Credit Card fees		\$500.00	\$78.69
Raptor Technologies		\$500.00	\$0.00
PTO & Community Event Expenses		\$1,000.00	\$100.00
Hawk Scramble		\$5,000.00	\$8,742.51
Book Fair		\$300.00	\$0.00
School Grants		\$7,000.00	\$591.00
Teacher Supplies		\$4,000.00	\$4,000.00
Yearbook		\$500.00	\$0.00
Spirit Gear		\$7,000.00	\$3,992.82
Holiday Shop		\$7,000.00	\$0.00
Butter Braids		\$3,000.00	\$0.00
Light The Night		\$3,000.00	\$0.00
DCEF Assessment		\$900.00	\$0.00
Art Show		\$5,000.00	\$0.00
Popcorn Friday		\$1,000.00	\$0.00
Avid 4 Adventure		\$5,000.00	\$0.00
Flamingo Flocking		\$225.00	\$225.00
School Supply Kits for 2018-2019		\$1,100.00	\$1,076.05
Carryover Expenses from 2017-2018		\$800.00	\$140.27
Total Expenses		\$79,925.00	\$29,725.52
Beginning Balance 2018-2019		\$22,183.89	
Income	+	\$30,693.42	
Expenses	-	\$29,725.52	
Current Balance		\$23,151.79	
Bank Balance (08/31/2018)		\$19,133.31	